

Open Studios, West Berkshire and North Hampshire Generic Risk Assessment – Open Studios

Activity description: Participating artists, either singly or in groups, opening their studios and/or exhibition spaces to members of the public. May involve the artist demonstrating particular techniques. May include the sale and removal of artworks.

Hazard		To Whom	Likelihood	Severity	Risk Rating	Existing Controls	Action Required	By Whom and When
Activity/Equipment /Process	Possible Injury/Harm							
Trips, slips, falls, knocks, sharp edges	Cuts, grazes, broken bones	All attendees	3	3	9	Alertness, common sense, good lighting, care in display of artworks, good housekeeping in studio, participating artists in attendance at all times	Check if there are any particular hazards. If hazard identified, then remove hazard, or warn attendees in advance or place warning sign. Ensure all young children supervised by a responsible adult.	Participating artists check in advance
Risk of fire in building	Burns, smoke inhalation, fatality	All attendees	1	6	6	Smoke alarms, easy egress routes	Identify smoke alarms and ensure easy egress routes. Be present at all times.	Participating artists
Food and drink preparation and serving	Cuts, minor scalds	People preparing food and drink	2	2	4	Snacks and small food items only, common sense	No	Participating artists review if more extensive catering planned
Displaying artworks	Cuts, grazes, bruises	Participating artists and any assistants	3	2	6	Suitable display stands and equipment, care taken	Ensure stands, wall fixings, attachments on artworks, etc. are secure and appropriate. Avoid precarious displays.	Participating artists
Sale and removal of artworks	Cuts, grazes, bruises	Purchaser, participating artists and any assistants	3	2	6	Care taken removing artwork from display and packaging for removal	Identify any artworks which will require special care due to weight or fragility (e.g. glass). Take appropriate precautions.	Participating artists
Demonstrations	Depends on nature of demonstration	Participating artist and attendees				Expertise of artist, common sense, safety advice from artist to visitors, physical barriers if appropriate	Ensure risks to artist and visitors are minimal or carry out a risk assessment specific to this activity and act on results. Give appropriate safety advice to visitors.	Participating artists

Approved (Chairman) Date